

## Invoicing:



### INVOICE

#### Infospeed Limited

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Miss J Wellanxa
AA Japan
Sumitomo Midosuji Bldg. 14F
14-3 Nishitema 4-Chome
Tokyo
Japan

Invoice Number:	5153
Date:	04-Jan-98
Reference:	34 / 145 /
Page:	1
Agent Fax Number:	01202 715564

<b>A</b>	<b>145 Mr Luis G Agudelo</b>	<b>Bournemouth School</b>
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Description	From	To		Gross	Comm/ Disc	Value
General English 20 lessons	19-Jan-98	13-Feb-98	4/0	320.00	48.00	272.00
Home Stay Single - B&B + Evening Meal	17-Jan-98	14-Feb-98	4/0	336.00		336.00
Arrival Taxi Pick Up - Heathrow to Host Family	17-Jan-98	17-Jan-98	1/0	50.00		50.00
Departure Coach Transfer - College to Gatwick	14-Feb-98	14-Feb-98	1/0	25.00		25.00
Enrolment Fee	17-Jan-98	14-Feb-98	1/0	25.00	25.00	

<b>Total Value</b>	<b>£ 683.00</b>
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Please pay direct to our Bank Account :  
LLoyds Bank, 101 High St London England. No 1237889 Sort code : 57177198  
Payment must reach us at least 2 weeks before the commencement of your stay with us.  
This is a sample message - An infinite number of messages are available and foreign languages are often used to ensure complete understanding of payment conditions.

Proforma invoices, Invoices, Gross (to the Student) Net to the Agent, are all available.

Bottom section allows bank details, or any other message to be added.

Invoice layout can be user defined - 6 layouts are provided. Layouts can show the Gross, Commission, Net.

Logos etc can be added to layouts.